



Department of Arizona
Office of the Adjutant | CEO
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June 13, 2026

Meeting Minutes: DAV Post-Convention DEC Meeting

Meeting: DAV Department of Arizona Elections

Date/Time: June 13, 2026; 1045

Location: Crowne Plaza Phoenix-Chandler Golf Resort, Chandler, Arizona

Presiding Officer: Commander Bruce Nogar

Recorder: Adjutant Carl Forkner

1. Call to Order and Opening Ceremonies

The meeting was called to order for the post department convention. The Chaplain led the assembly in prayer, asking for blessings upon those present, support for veterans in need, and safe travel for attendees.

Members and guests who were veterans were instructed to render the hand salute, while others placed their right hands over their hearts. The assembly then recited the Pledge of Allegiance.

The Commander declared the meeting open for the transaction of business properly brought before the body.

2. Roll Call and Quorum

The Adjutant called the roll of officers and representatives. The Adjutant reported that a quorum was present and that all required officers and representatives were in attendance.

3. Contact Information for Officers and District Deputy Commanders

Officers and District Deputy Commanders were directed to complete contact forms including name, physical address, email address, and phone number for the official roster. It was emphasized that accurate email addresses are essential because voting and official notices will primarily be conducted by email.

4. Department Appointments

The Commander announced the following appointments:

- Department Adjutant: Dr. Carl Forkner
- Department Chaplain: Bruce Hayes
- Chief of Staff: Johnny Stewart
- Women Veterans Outreach Coordinator: Kim Vasquez

Additional appointments will be made in accordance with the bylaws and presented for DEC approval within 30 days.

Motion: A motion was made by John Crockett, Chapter 24, to accept the announced appointments. The motion was seconded by Rexana Torres, Chapter 14. There was no discussion. The motion carried.

5. Chapter Boundary Adjustment

The body considered a boundary adjustment resulting from Chapter 28 surrendering its charter and the national organization revoking the charter. Members of Chapter 28 had already been transferred to Chapter 4 under national protocol.

The proposed map absorbed the former Chapter 28 area into Chapter 4's area, with two exceptions: the eastern boundary was moved one block east, and a small southwestern area was included so that entire neighborhoods would remain together within Chapter 4's area.

Motion: A motion was made by John Crockett to approve the new boundaries for Chapter 4 and Chapter 39. The motion was seconded. There was no discussion. The motion carried unanimously.

6. Announcements

The following announcements were made:

- Each chapter must submit a current and correct Officer Election Report through the online national procedure within 10 calendar days after installation of officers.
- An Officer Election Report must also be submitted within 10 calendar days if there is any change in chapter officers between conventions and installations.
- Officers should verify their personal information before submission because the report pulls data from each individual's national profile. Corrections must be made in the member's individual profile.

- Chapter budgets and the minutes of the general meeting at which the budget was approved must be submitted as required.
- Fundraiser requests must be submitted to the department no later than 30 days before the proposed fundraiser start date.
- Requests not received and approved by June 30 may not begin on July 1. This also applies to ongoing fundraisers seeking approval for fiscal year 2027.
- Annual Financial Reports are due by September 30, 2027. National will not grant extensions, and automated suspension will occur after the deadline if reports are not submitted.
- A current signed copy of each chapter's bylaws must be submitted to the department by June 30. Electronic submission is preferred.

7. Midterm Conference

During discussion near adjournment, it was noted that the Southern District will host the next midterm conference. The next conference was announced as the midterm conference on January 23, 2027, with the location in the Southern District to be announced.

8. Adjournment

A motion to adjourn was made by John Crockett, Chapter 24, and seconded. Discussion noted the upcoming midterm conference arrangements. With no further discussion, the motion to adjourn carried.

The Chaplain gave a closing prayer, asking for blessings over the meeting, the weekend proceedings, travelers, veterans, Americans, and those in harm's way. The assembly then rendered honor to the flag.

The Commander declared the meeting adjourned.

Respectfully Submitted,



Dr. Carl B. Forkner
AVHOF Class of 2025
Adjutant & CEO
Department of Arizona
Disabled American Veterans